

Higher Education Information Technology Committee (HEITC)

September 7, 2001- Meeting Minutes

Committee Members and Guests:

Bow, Randy

Brady, Christine not present

Budd, Gavin

Burton,

DeVere

Green, Cliff

Hughett, Harvey

Johnson, Gens – not present

Joslin, Ann – Chair

Kiesz, Kelly

Krun, Lynda – Secretary

Lay, Terry

Lyons, Tom – not present

Manning, Darrell

McMahon, Mary

O'Neill, Dave

Opheim, Tony

Seal, Andy

Szofran, Nancy

Taylor, David

Wilde, Glenn

Meeting began 9:00 AM. Ann Joslin asked each member introduced himself or herself. Nancy Szofran introduced General Manning, who addressed HEITC on the financial health of our government.

General Darrell Manning – Our tax structure reflects our economy. Significant tax relief of \$30 million could be ongoing, but the relief has caused a temporary decline in income. Projections have been made to reflect no new funds for any new initiatives this year. He suggested HEITC make their best case for the \$1.75 million budget request, but funds will need to come out of existing budgets.

General Manning suggested HEITC align its strategy with Governor Kempthorne's Economic Development Strategic Plan. He suggested the HEITC proposal be kept to a one-page document. General Manning's overall opinion was HEITC's enhancements probably would not be funded, even though they are needed. How HEITC should market the return on investment, the advantage of investment research, public education, enrollment, future facilities, and dual enrollment was discussed.

The projected increase for Medicaid is \$50 million, which does not include Health and Welfare's budget. You must contact and lobby for your budget, and contact following:

- Governor
- Co-chairs of Joint Finance Appropriations Committee
- Congressional Representative
- Education Committee Chairs

Collaboration is evident through Higher Education Technology Committee efforts. HEITC's collaborative efforts could be a strong selling point for its funding request. This will be the Senator Richardson's last year to run for a political office and serving on the Idaho Council for Technology in Learning Committee (ICTL). The ICTL has been very successful, and the Senator has accomplished a lot for education with technology, as chair of the committee. General Manning believes this is the year to go forth with technology requests.

Motion # 1: A motion was made Cliff Green to accept the minutes from August 22, 2001 as written, and seconded by DeVere Burton. Vote was taken and passed unanimously.

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Allocation Formula \$1.75 Million:

Some of the advantages to be on the backbone are distance learning and quality education. It was noted that a Network Operations Center (NOC) would be set up. Cost containment and the State of Idaho's Backbone costs were discussed in detail. Following is a summary chart of those costs. ***These are not exact costs, but only approximations.***

Cost Connecting to Idaho's Backbone	
Line Charge*	\$428,400.00
Contracted Services *	406,000.00
Capitol Costs (every 3 to 5 years replacement purchase)	406,490.00
IDANET Fees *	324,000.00
Maintenance Costs*	35,000.00
Setup Costs (one time cost)	7,000.00
1 st	\$1,606,890.00
2 nd – 5 th	\$1,200,400.00

HEITC established the standard connection to the State backbone as a 45 Megabit DS3 ATM.

Performance Measures/Distance Learning: The technology incentive grants awards were reviewed. The Request For Proposal (RFP) was changed, and added an assessment component. There is an on-line survey to be completed by students.

The following were suggestions/comments on reporting and collecting data:

- The committee needs to ask the ICTL exactly what HEITC needs to report.
- We need a definition for the following: faculty, student, and course to collect accurate data.
- Content is beginning to be developed, and the number one goal is access. It was suggested to report on content.
- Report what we can on the 4-year institutions, and see what we can collect on 2-year schools.
- The elements to report on should be at least courses and students.
- In Cliff Green's report, numbers were aggregated, and then some of the research projects were chosen to expand upon for presentation to Legislature.
- Need to report on credit hours produced, but in some institutions, this data is already being collected for federal funds.

At the next HEITC meeting, the committee needs to discuss performance measures and distance learning reporting in more detail. The committee worked on and completed their Vision and Mission Statement. See attached.

Agenda Items:

Review Vision and Mission Plan

Performance Measures

Strategy Funding Development

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Three major questions that need to be answered in collecting data:

1. Can it be measured?
2. How do we measure it?
3. How do we collect the data once it is measured?

Next meeting confirmed: The next HEITC Meeting will be on October 17th Wednesday, 9 am – 4 pm, 650 West State Street Room 302, Boise. Meeting adjourned 2:55